



Dear New Boarding and Grooming Customers,

Thank you for choosing the Prison Pet Partnership to assist you with all of your boarding and grooming needs. We strive to provide the best care possible to your animals while they are in our care! **To get started with boarding or grooming please fill out the attached Boarding and Grooming Application.** It may seem extensive however the more information we have about each pet, the better we can care for them. Often times we will spend weeks with your pets so knowing their history, likes/dislikes, eating habits, and more will help us to make their stay with us a happy one!

The Prison Pet Partnership takes reservations up to one year in advance, so it is important to make an appointment as soon as possible. The holidays are very busy for us so please call ahead to reserve a space. It is also important that if you need to cancel a reservation for any reason, we appreciate having advance notice so we may pull people from our waiting list. **Due to a recent increase in late cancellations our office may charge a late cancellation fee to your account. Please see the following page regarding cancellation fees.** Our office receptionist can be reached Monday through Friday from 9:00 AM to 3 PM.

Due to the fact that we are located within a prison, we ask that when you drop off or pick up your animals you leave your children at home. **No person under the age of 18 is allowed onto the prison grounds.** If you need to have another family member or neighbor pick up your pets please let us know in advance their last name so we can be sure to notify the public access officer. Please also remember that we must comply with the guidelines of the prison, and at 4 PM count time begins. **Between 4 and 5 PM no one is allowed to enter the facility so the latest you may come to pick up your pet is 3:30 PM!** If you cannot arrive before this time, we ask you to please come back at 5 PM. **No exceptions!!!** We would also like to remind you that shorts, tank tops, and flip flops are not allowed to be worn into the prison!

Thank you again for choosing the Prison Pet Partnership! We look forward to meeting you and your pets soon! For more information regarding pricing, medication, vaccinations and other boarding/grooming topics please visit our website @ [www.prisonpetpartnership.org](http://www.prisonpetpartnership.org).

**Rachel Keeler**

Vocational Education Program Manager

[info@prisonpetpartnership.org](mailto:info@prisonpetpartnership.org)

253.858.4240

253.858.4202 fax

<b>Required Vaccinations:</b>	
<b>Dogs:</b>	Rabies Distemper Bordetella
<b>Cats:</b>	Rabies FVRCP Feline Leukemia

<b><u>Drop off and pick up times:</u></b>	
<b>Monday – Friday:</b>	8:30 – 11:30 pm 12:30 – 1:30 pm 2:30 – 3:30 pm 5:00 – 5:30 pm
<b>Saturday:</b>	8:30 – 9:30 am 2:30 – 3:30 pm 6:30 – 7:30 pm



**Dear Boarding and Grooming Customers,**

Our boarding and grooming facility has limited space and is frequently at 100% occupancy. This forces us to turn clients away or add them to a waiting list. When clients cancel or change reservations without adequate notice, it is frequently too late for us to fill that space. This causes PPP to lose a tremendous amount of income that we rely on so that we can continue providing job skills to the inmates and rescue and train homeless dogs. Due to the loss of revenue, we are implementing the following cancellation policy effective October 1, 2014.

**Boarding:**

- We require at least 3 business days' notice of cancellation or schedule changes or you will incur a ***\$25 cancellation fee.***
- Premium dates: For all federal holidays (including holiday weekends) winter, midwinter and spring school breaks, we require at least 5 business days' notice of cancellation or schedule change or you will incur a ***\$50 cancellation fee.***

**Grooming:**

- We require at least 24 hours' notice for all grooming appointments or you will incur a \$25 fee.

**Please note that if you are charged a cancellation fee you will be mailed an invoice. This invoice must be paid before PPP will provide additional services. This includes any future reservations that you have already scheduled. The Prison Pet Partnership greatly appreciates your support over the years, and we hope for many years to come!**

**We have a 24 hour voicemail so if you need to cancel or change your appointment, please call PPP at 253-858-4240.**



**PRISON PET  
PARTNERSHIP**

***This application must be completed and submitted before boarding or grooming appointments can be made.***

**Owner's Information:**

Name \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Home # ( ) \_\_\_\_\_ Work # ( ) \_\_\_\_\_ Cell # ( ) \_\_\_\_\_

E-mail address \_\_\_\_\_

**Emergency Contacts:**

***\*\*Please do not use someone you regularly travel with\*\****

Name \_\_\_\_\_ Phone # ( ) \_\_\_\_\_

Additional Phone #'s \_\_\_\_\_

Email \_\_\_\_\_

Name \_\_\_\_\_ Phone # ( ) \_\_\_\_\_

Additional Phone #'s \_\_\_\_\_

Email \_\_\_\_\_

**Veterinarian Information**

Vet hospital \_\_\_\_\_ Phone # ( ) \_\_\_\_\_

Preferred Doctor \_\_\_\_\_

Address \_\_\_\_\_

Other vets animal(s) has/have been to \_\_\_\_\_



**Animal #1 Information:**

Name \_\_\_\_\_ Breed \_\_\_\_\_

Male/Female \_\_\_\_\_ Neutered / Spayed / Intact \_\_\_\_\_ DOB \_\_\_\_\_

If you have a female INTACT animal when was the date of her last heat? \_\_\_\_\_

Color \_\_\_\_\_ Weight \_\_\_\_\_ Nickname(s) \_\_\_\_\_

Does this animal take any medications (vet prescribed or over the counter?) \_\_\_\_\_

Medication \_\_\_\_\_ Dosage \_\_\_\_\_ Reason \_\_\_\_\_

Medication \_\_\_\_\_ Dosage \_\_\_\_\_ Reason \_\_\_\_\_

What brand of food does your animal eat? \_\_\_\_\_

How much? \_\_\_\_\_ How often? \_\_\_\_\_

**Animal #2 Information:**

Name \_\_\_\_\_ Breed \_\_\_\_\_

Male/Female \_\_\_\_\_ Neutered / Spayed / Intact \_\_\_\_\_ DOB \_\_\_\_\_

If you have a female INTACT animal when was the date of her last heat? \_\_\_\_\_

Color \_\_\_\_\_ Weight \_\_\_\_\_ Nickname(s) \_\_\_\_\_

Does this animal take any medications (vet prescribed or over the counter?) \_\_\_\_\_

Medication \_\_\_\_\_ Dosage \_\_\_\_\_ Reason \_\_\_\_\_

Medication \_\_\_\_\_ Dosage \_\_\_\_\_ Reason \_\_\_\_\_

What brand of food does your animal eat? \_\_\_\_\_

How much? \_\_\_\_\_ How often? \_\_\_\_\_



**PRISON PET  
PARTNERSHIP**

**Animal #3 Information:**

Name \_\_\_\_\_ Breed \_\_\_\_\_

Male/Female \_\_\_\_\_ Neutered / Spayed / Intact \_\_\_\_\_ DOB \_\_\_\_\_

If you have a female INTACT animal when was the date of her last heat? \_\_\_\_\_

Color \_\_\_\_\_ Weight \_\_\_\_\_ Nickname(s) \_\_\_\_\_

Does this animal take any medications (vet prescribed or over the counter?) \_\_\_\_\_

Medication \_\_\_\_\_ Dosage \_\_\_\_\_ Reason \_\_\_\_\_

Medication \_\_\_\_\_ Dosage \_\_\_\_\_ Reason \_\_\_\_\_

What brand of food does your animal eat? \_\_\_\_\_

How much? \_\_\_\_\_ How often? \_\_\_\_\_

**Animal #4 Information:**

Name \_\_\_\_\_ Breed \_\_\_\_\_

Male/Female \_\_\_\_\_ Neutered / Spayed / Intact \_\_\_\_\_ DOB \_\_\_\_\_

If you have a female INTACT animal when was the date of her last heat? \_\_\_\_\_

Color \_\_\_\_\_ Weight \_\_\_\_\_ Nickname(s) \_\_\_\_\_

Does this animal take any medications (vet prescribed or over the counter?) \_\_\_\_\_

Medication \_\_\_\_\_ Dosage \_\_\_\_\_ Reason \_\_\_\_\_

Medication \_\_\_\_\_ Dosage \_\_\_\_\_ Reason \_\_\_\_\_

What brand of food does your animal eat? \_\_\_\_\_

How much? \_\_\_\_\_ How often? \_\_\_\_\_



How long have you owned this animal(s)? \_\_\_\_\_

Where did you get your animal(s)? \_\_\_\_\_

Have you ever boarded your animal(s) before? \_\_\_\_\_

If **YES**, how was the experience? \_\_\_\_\_

***Medical Information:***

Does your animal(s) have any health problems or concerns? \_\_\_\_\_

\_\_\_\_\_

Are there any exercise restrictions for your animal(s)? \_\_\_\_\_

\_\_\_\_\_

Has your animal(s) had any surgeries or injuries? \_\_\_\_\_

If **YES**, please describe what they are, and how long ago the surgery/injury took place \_\_\_\_\_

\_\_\_\_\_

Is your animal allergic to any foods, treats or medicine? ***It is important to note that for dogs who do not eat readily we may add canned food to help jump start their appetite!*** \_\_\_\_\_

If **YES**, what are they, and what happens? \_\_\_\_\_

\_\_\_\_\_

Does your animal have any major lumps/bumps? If yes, where? \_\_\_\_\_

\_\_\_\_\_

Has your animal(s) ever had any seizures that you are aware of? \_\_\_\_\_

If YES, explain how long they are, how often, when was the last one? \_\_\_\_\_

\_\_\_\_\_



Is your animal(s) prone to hot spots or skin irritations? \_\_\_\_\_

***Animal's Personality:***

***Please check ALL that apply to your animal(s) personality & denote each trait to the correct animal(s)***

**Personality**

- Outgoing
- Submissive/timid
- Affectionate
- Independent
- Playful
- Pushy
- Excitable
- Aggressive

**Behavior**

- May Bite
- Will Bite
- Growls
- Snaps
- Shows teeth
- Trembles
- Moves away
- Perfect angel

**Attributes**

- Fence digger
- Fence climber
- Jumps
- Protective
- Mouthy
- Fear of noises
- House broken
- Paper/litter trained
- Afraid of men
- Afraid of uniforms

***Animals dislikes*** (i.e. having paws touched, having ears touched, having nails clipped) \_\_\_\_\_

***Animal's likes*** (i.e. playing ball, walking, being brushed, getting hugs) \_\_\_\_\_

Does your animal(s) come when called? \_\_\_\_\_

Is your animal(s) food aggressive? \_\_\_\_\_ If **YES**, explain reaction \_\_\_\_\_

Has your animal(s) ever bitten a person? \_\_\_\_\_ If **YES**, please explain \_\_\_\_\_

Has your dog(s) ever bitten another dog? \_\_\_\_\_ If **YES**, please explain \_\_\_\_\_



How is your dog around cats or small dogs? \_\_\_\_\_

How is your cat around dogs? \_\_\_\_\_

Please provide any additional information about your animal we should know \_\_\_\_\_

How did you hear about PPP? \_\_\_\_\_

Thank you for completing this application for your pet(s). We appreciate your time as each question on this application will better help us make your pets stay a happy and healthy one! Please be aware that PPP staff will contact you if any problems or concerns arise from this application. **Please also note that we will not tolerate any form of aggression in our facility.** Action will be taken to remedy the situation and ensure both parties (PPP and the owner) are able to keep offenders and other dogs safe. Remember, PPP is located within a prison and must conform to all standards, rules and regulations set forth by the Department of Corrections.

***Thank you again from all of us at PPP!***

**For those owner's interested in our Board and Train program please fill out the additional 2 pages at the end of this application and return to our office! Please ensure you have signed the Expectations Contract!**

**Thank you!**





This is a contract between the **PRISON PET PARTNERSHIP** (Herein after called PPP) and the pet owner whose signature appears below (Herein after called OWNER).

1. Owner agrees to pay the rate for boarding and grooming in effect on the date pet is checked into PPP facility.
2. Owner agrees to pay all costs and charges for special services requested, and all veterinary costs for the pet(s) during the time said pet(s) are in the care of PPP.
3. By signing this contract and leaving his pet with PPP, Owner certifies to the all information given about said pet(s) in the Boarding and Grooming Application.
4. PPP shall exercise reasonable care for the pet delivered by the Owner to PPP for boarding/grooming. It is expressly agreed by Owner and PPP that PPP's liability shall in no event exceed the lesser of the current chattel value of a pet of the same species or the sum of \$300 per animal in our care. The Owner further agrees to be solely responsible for any and all acts or behavior of said pet while it is in the care of PPP.
5. Owner specifically represents that she/he is the sole owner of the pet, free and clear of all liens and encumbrances.
6. Owner specifically represents to PPP that they pet has not been exposed to rabies or distemper within a thirty (30) day period to boarding and is current on all vaccinations.
7. All charges incurred by Owner shall be payable upon pick up of pet, or when billed by PPP at address listed on the Boarding and Grooming Application. Owner agrees that if any charges for boarding/grooming, veterinarian services, or other legitimate expenses connected with the care of this animal are not paid within 14 calendar days after the date the animal was due to be picked up, such animal is deemed abandoned under the Washington Civil Code. The PPP in whose custody the animal was placed shall first try for a period of no less than ten (10) days, to find a new owner for the animal. If unable to do so, then the PPP shall humanely destroy the animal. Such forced disposal is NOT to be construed as relieving Owner of all legal obligations for boarding/grooming debt and/or expenses incurred under this contract.
8. If pet becomes ill or if the state of the animals health otherwise requires professional attention, the PPP, in its sole discretion, may engage the services of a veterinarian or administer medicine or give other requisite attention to the animal, and the expenses thereof shall be paid by the Owner.
9. This contract contains the entire agreement between the parties. All terms and conditions of the Contract shall be binding of the heirs, administrators, personal representatives and assigns of the Owner and the PPP.
10. Any controversy of claim arising out of or relating to the contract, or the breach thereof, or as the result of any claim or controversy involving the alleged negligence by any party to this contract shall be settled by arbitration in accordance with the rules and the American Arbitration Association, and judgment upon the award rendered by arbitrator may be entered in any court having jurisdiction thereof. The arbitration shall, as part of his award, determine an award to the prevailing part for the costs of such arbitration and reasonable attorney's fees of the prevailing party.

Owner Signature \_\_\_\_\_ Date \_\_\_\_\_

Print Name: \_\_\_\_\_



## Board and Train Addition

Please fill out if you are interested in PPP's Board and Train program:

Please tell us about your dogs exercise routine: \_\_\_\_\_

\_\_\_\_\_

Please tell us the equipment most commonly used when walking your dog: \_\_\_\_\_

\_\_\_\_\_

How well does your dog walk on leash? \_\_\_\_\_

\_\_\_\_\_

What are your ultimate goals for training? \_\_\_\_\_

\_\_\_\_\_

**Has your dog EVER exhibited any of the following behaviors (check all that apply)?**

- |  |   |
|--|---|
| <input type="checkbox"/> Yes, has attacked or bit people                       | <input type="checkbox"/> Yes, has attacked or bit another dog       |
| <input type="checkbox"/> Yes, has attacked or bit other animals                | <input type="checkbox"/> Yes, has growled or lunged @ people        |
| <input type="checkbox"/> Yes, has growled or lunged @ another dog              | <input type="checkbox"/> Yes, has growled or lunged @ other animals |
| <input type="checkbox"/> No, has shown no aggression towards animals or people |   |

**When training, these are the commands we will teach and as your dog's training progresses he/she with move up in levels, first visit will always begin at 1<sup>st</sup> Level.**

1 <sup>st</sup> Level (foundation) Commands	2 <sup>nd</sup> Level Commands	3 <sup>rd</sup> Level Commands
Name	Come	Go to Bed
Here	Down	Settle
Leave It	Sit	Say Hi
Loose Leash Walking	Stay	Other potential commands



## **Expectations Contract for Board and Train Program**

***Our goal is to help you create positive change in your dog, while giving your dog the consistency away from home to be successful. In order for your dog to be successful:***

I, \_\_\_\_\_, understand that for this type of program to work and create positive change for my dog in and out of my household, I must be a part of the change. We're training your dog, but also giving you the tools and knowledge to be successful in your own home. Without both parts, positive change in behavior will not occur.

### ***I understand that:***

1. We do not have the resources to work with dogs that show signs of aggression, or other types of potentially dangerous behaviors, and we will not accept them in the Board and Train Program.
2. Our trainers put in many hours with the dogs here, but it's a small amount of time, compared to the time you spend with the dogs at home. If you want your dog to change behaviors at home, you must practice at home in-between visits.
3. We're not behaviorists or veterinarians, and our facility isn't always the best place for training when it comes specific behaviors. If we notice any concerning behaviors during your dog's visit, we will notify you and direct you toward a local behaviorist or veterinarian who will be better suited to working with the following types of behavior: aggression, fear-based issues, excessive stress, etc.
4. The purpose of our application is to make early identifications of potentially concerning behaviors for the safety of our trainers and the safety and well-being of your dog.
5. Our trainers and staff are dedicated to creating a professional, enjoyable and fun atmosphere for you and your dog.
6. During classes, you must be responsible for your dog at all times. This is you and your dog's time to learn.
7. We will not tolerate any inappropriate actions or words towards or about an Inmate Instructor, Training Staff or Volunteer of PPP. We expect professionalism from all of our instructors, volunteers, staff and clients. If you do have a grievance, it will be directed to and handled only by PPP Staff.

Print Name: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_